

WELCOME KIT

Important Move-In Information for the Yale West Campus Community



Yale University West Campus

May 2015



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westcampus.administration@yale.edu

Letter from the Vice President of West Campus



Scott Strobel, Vice President of West Campus

Welcome to Yale West Campus. I am excited to welcome you as a member of our growing academic community. The West Campus offers an unprecedented opportunity for Yale University to expand its scientific, cultural and educational programs and we look forward to working with you to achieve these goals. The next few years will continue a major growth phase on the West Campus as we welcome new schools, faculty, students and staff. It will be an exciting time of change.

I appreciate that moving into a new area can be challenging. To ease your transition I have asked the West

Campus Administration team to assemble this West Campus Welcome Kit, which provides specific information about the services offered at Yale West Campus. The material ranges from the contact numbers for administrative assistants to the location of the dining area and its hours of operation. In addition to this printed material, I also encourage you to visit the West Campus website at westcampus.yale.edu for additional information. You will also be registered to receive our Weekly Newsletter, which notifies the community of upcoming events on campus. I hope this information will be useful to you and that your transition to the West Campus is a smooth and easy one. I encourage you to reach out to me or my team if there are additional things we can do to help you get established on campus.

Once again, Welcome to the West Campus. I look forward to working with you to achieve the ambitious goals for this new part of Yale University.

Sincerely,

Scott Strobel, Ph.D.

Vice President for West Campus Planning and Program Development

West Campus Administration

West Campus Administration includes several individuals that will help your transition to West Campus go smoothly. Their office is located in the Conference Center on the second floor. Please feel free to email them at westcampus.administration@yale.edu for any issues or concerns. You can find out more about your administrators on page 4 or the Yale West Campus website.

Welcome: A Snapshot of Yale West Campus

Yale University is one of the world's leading research institutions, where community members explore the boundaries of the possible and advance knowledge in service to society. Yale recruits the brightest scientists and scholars from around the globe and provides them with the resources to perform transformative work.

West Campus is one such resource.

At West Campus, there is extensive laboratory space where experts from diverse disciplines are working side by side using innovative technologies to address important issues in science, art conservation, health, energy, and the environment. Scholars from Yale's libraries and museums are employing the latest digital imaging technology to conserve Yale's vast collections, while also revolutionizing the science of preservation. Additionally, West Campus is the headquarters for the Yale School of Nursing, providing a modern space where the school can expand its mission of education, research, and clinical practice.



West Campus Administration

West Campus Administration is located in the Conference Center on the second floor. For any questions or concerns please email West Campus Administration at westcampus.administration@yale.edu

Scott Strobel, Ph.D.

Vice President for West Campus Planning and Program Development

scott.strobel@yale.edu

203.432.9772 or 203.737.6150

Kelly Locke

Assistant Administrator and Executive Assistant to the Vice President for West Campus

kelly.locke@yale.edu

203.432.1935

Holly Piscatelli

Lead Administrator

holly.piscatelli@yale.edu

203.436.4577

Christopher Incarvito, Ph.D.

Director of Research Operations & Technology at West Campus

christopher.incarvito@yale.edu

203.737.6673

Kelly Palumbo

West Campus Operations Manager

kelly.palumbo@yale.edu

203.737.3191

Beth Bolen

West Campus Operations Manager

beth.bolen@yale.edu

Jessica Criscuolo

Administrative Coordinator

jessica.criscuolo@yale.edu

203.737.6150

Ryan Croteau

Senior Administrative Assistant

ryan.croteau@yale.edu

203.737.3283

Abby Goldblatt

Senior Human Resources Generalist

abby.goldblatt@yale.edu

203.737.7548

Keith Draghi

IT Support Technician

keith.draghi@yale.edu

203.737.3169

Sharon Finkenauer

Events Coordinator

sharon.finkenauer@yale.edu

203.737.4036

Chris D'Addio

A/V Support Technician

christopher.daddio@yale.edu

203.737.7801

Frances Consiglio

Strategic Sourcing Manager

frances.consiglio@yale.edu

203.737.3261

Justin Freiberg

West Campus Urban Farm & Sustainability Project Manager

j.freiberg@yale.edu

Key Contacts

Your West Campus phone extension is the last 5 digits of your phone number. To call an outside (non-Yale) line, you must dial 9 and then the complete phone number.

Access: Please fill out this [form](#) and allow 24 hours for processing.

Building Services & Facilities/ Customer Service :

In an effort to increase Facilities ability to respond to your needs, all facilities work requests can be made by calling 203.432.6888 or visiting FAMIS Web Requests (FWR) through the Facilities Home Page at <http://www.facilities.yale.edu/>

Jim Reid-Facilities Superintendent
203.737.3003
james.reid@yale.edu

Information Technology Services

ITS Help Desk: 203.432.9000
(Local West Campus) Keith Draghi: 203.737.3169

Environmental Health and Safety Advisor

Kim Heard: kimberly.heard@yale.edu

Dining (Front Register)

203.737.3158

Shipping & Receiving Center

300 Heffernan Drive
Fred Apuzzo: 203.737.3021
Frank Ramos: 203.737.3024

Bright Horizons Child Care Center

203.795.3564

Events

Sharon Finkenauer: 203.737.4036

Police, Fire & Medical Emergency

9-911

West Campus Security

203.737.3111

EHS Emergency

203.785.3555

Please call West Campus Security after you call 911 so they are alerted that an Emergency Responder is on the way to the campus.

YWC Institute Contacts

YWC is composed of six scientific institutes; one art-focused institute, four scientific cores, and two cores dedicated to the preservation of Cultural Heritage. Following is the contact information for the faculty and Administrative Assistants for each institute and core. To find their PO Boxes, please visit <http://www.yale.edu/campusmail/POBoxes/WestCampusDept.htm>.

Cancer Biology Institute

Joseph Schlessinger

Director

joseph.schlessinger@yale.edu

203.785.7395

Nathan Kucera

Research Coordinator II

nathan.kucera@yale.edu

Chemical Biology Institute

Paula Maher-Rivera

Sr. Administrative Assistant

paula.maher@yale.edu

203.737.3028

Jason Crawford

Chemistry

jason.crawford@yale.edu

203.737.3966

Jonathan Ellman

Chemistry

jonathan.ellman@yale.edu

203.432.3647

Matthew Simon

Molecular Biophysics & Biochemistry

matthew.simon@yale.edu

203.737.3274

Sarah Slavoff

Chemistry

sarah.slavoff@yale.edu

203.737.8670

Energy Sciences Institute

Gary Brudvig

Director

gary.brudvig@yale.edu

203.432.5202

Amy Cacciamani

Sr. Administrative Assistant

amy.cacciamani@yale.edu

J. Judy Cha

Mechanical Engineering and Materials Science

judy.cha@yale.edu

203.737.7293

Hailiang Wang

Chemistry

hailiang.wang@yale.edu

203.737.6583

Victor S. Batista

Chemistry

victor.batista@yale.edu

203.432.6672

Robert H. Crabtree

Chemistry

robert.crabtree@yale.edu

203.432.3925

Charles A. Schmittenmaer

Chemistry

charles.schmittenmaer@yale.edu

203.432.5049

Jay J. Ague

Geology & Geophysics

jay.ague@yale.edu

203.432.3171

Microbial Diversity Institute

Christine Jacobs-Wagner

Director

christine.jacobs-wagner@yale.edu

203.432.5170

Amy Borysewicz

Sr. Administrative Assistant

Amy.borysewicz@yale.edu

203.737.6778

Andy Goodman

Microbial Pathogenesis

andrew.goodman@yale.edu

203.737.3170

Eduardo Groisman

Microbial Pathogenesis

eduardo.groisman@yale.edu

203.737.7943

Nanobiology

James Rothman

Director

james.rothman@yale.edu

203.737.5293

Emily Dering

Sr. Administrative Assistant

emily.dering@yale.edu

203.737.6629

Chenxiang Lin

Cell Biology

chenxiang.lin@yale.edu

203.737.3924

Malaiyalam Mariappan

Cell Biology

malaiyalam.mariappan@yale.edu

203.785.7444

David Baddeley

Cell Biology

david.baddeley@yale.edu

203.737.3285

Erdem Karatekin

Cellular & Molecular Physiology

erdem.karatekin@yale.edu

203.785.3790

Julien Berro

Molecular Biophysics & Biochemistry

julien.berro@yale.edu

203.432.3194

Systems Biology Institute

Andre Levchenko**

Director

andre.levchenko@yale.edu

410.949.5944

Naomi DiGioia**

Sr. Administrative Assistant

naomi.digioia@yale.edu

203.737.6712

Amy Mulholland

Sr. Administrative Assistant

amy.mulholland@yale.edu

203.737.3093

Murat Acar

Molecular, Cellular, and Developmental Biology

murat.acar@yale.edu

203.737.3255

Farren Isaacs

Molecular, Cellular, and Developmental Biology

farren.isaacs@yale.edu

203.432.3783

Jesse Rinehart

Cellular & Molecular Physiology

jesse.rinehart@yale.edu

203.737.3144

Gunter Wagner

Ecology and Evolutionary Biology

gunter.wagner@yale.edu

203.737.3091; 203.432.9998

**Naomi DiGioia supports Andre Levchenko of the Systems Biology Institute.

**Institute for the Preservation of Cultural
Heritage**

Stefan Simon

Director

stefan.simon@yale.edu

203.737.3159

Laurie Batza

Sr. Administrative Assistant

laurie.batza@yale.edu

203.737.3159

Ian McClure

Director, Conservation Lab

ian.mcclure@yale.edu

203.432.7628

Aniko Bezur

Director, Technical Studies Lab

aniko.bezur@yale.edu

203.737.3187

Paul Whitmore

Director, Aging Diagnostics Lab

paul.whitmore@yale.edu

203.737.8442

Core Laboratories

Yale Center for Genomic Analysis

Shrikant Mane

Director

shrikant.mane@yale.edu

203.737.3058

Richard Lifton

Chairman of the Department of Genetics

richard.lifton@yale.edu

203.737.4420, 203.737-1091

Sonia Santana

Administrative Supervisor II

sonia.santana@yale.edu

203.737.3145

Yale Center for Molecular Discovery

Craig Crews

Molecular, Cellular, and Developmental Biology

craig.crews@yale.edu

203.432.9364

Jacquelyn McGrath

Administrative Assistant

jacquelyn.mcgrath@yale.edu

203.737.3965

West Campus Analytical Services Group

Mousumi Ghosh

203.737.2332

mousumi.ghosh@yale.edu

Terence Wu

203.785.6481

terence.wu@yale.edu

Vladimir Polejaev

860.395.9882

vladimir.polejaev@yale.edu

Ken Nelson

203.432.5013

kenneth.nelson@yale.edu

West Campus Research Support Group

Stephen Luzietti

203.737.3983

stephen.luzietti@yale.edu

Jacqueline L. Mendes

jackie.mendes@yale.edu

Michael Talmor

michael.talmor@yale.edu

Environmental Health and Safety

Environmental Health and Safety Guidelines

Yale West Campus follows guidelines for health and safety according to the Office of Environmental Health and Safety. The office of Environmental Health and Safety is a resource of highly trained safety professionals who serve the Yale community. They are dedicated to reducing injuries, accidents and environmental impact, and ensuring compliance. They provide high quality training, comprehensive workplace evaluation, emergency response, hazardous materials management from acquisition to disposal, and manage regulatory information.

An EHS health and safety specialist, or "Safety Advisor", is assigned to your building or department to help you prevent and fix health and safety problems. Your Safety Advisor will work cooperatively with you, to provide information, training, and technical expertise, and interpret regulatory requirements, such as if there are any special requirements or restrictions for the use of your research space or your research materials. Please get to know your Safety Advisor, and don't hesitate to contact her for help. Kim Heard is the West Campus Safety Advisor.

New To Yale? EHS Welcome and Initial Guidance

<http://ehs.yale.edu/new-principal-investigator>

EHS Training

Yale is committed to providing a healthy and safe environment for the Yale community. As a Yale employee, it is important that you understand that everyone shares responsibility for safety at Yale University. Federal and State regulations require that employees with certain responsibilities receive training which must include information regarding job hazard, possible health effects, and required work practices and procedures. Please go to the Yale Training and Certification website and complete the University's " Training Requirements Assessment". This online survey is designed to help you identify and complete certain federal, state and University training and form submission requirements that apply to you. EHS Training is composed of training in Biosafety, Chemical, and Radiation Safety, in addition to many other types of training, which are listed below.

Biosafety Training

This training covers work practices, safety equipment and facility requirements used to work safely at Biosafety Levels 1 and 2. Incident response and emergency spill clean up protocols are also reviewed. The training course is available online as well as in the classroom.

Chemical Safety Training

This required training covers the hazards of chemicals in the workplace, including information on hazard classes and exposure limits. Training on personal protective equipment selection and use is also given during this course. The training course is available online as well as in the classroom.

Emergency Numbers

Immediate Assistance: 911

Yale Police Dispatch Center: 203.432.4400

EHS Emergency: 203.785.3555

Please call West Campus Security before or after you call EHS so that they are alerted that an Emergency Responder is on the way to the campus.

Acute Care/YHC: 203.432.0123

Environmental Health and Safety: 203.785.3550

Kim Heard: 203.737.4139

Radiation Safety Training

Radiation Safety Orientation: Mandatory two (2) part training: Basic and Applied, for personnel working with radioactive material or frequenting an area where radioactive materials are stored or used.

Radiation Safety Basics Part I-Web Training is a mandatory prerequisite to the instructor lead course; Applied Radiation Safety-Part II. A quiz is included after this course.

Personnel must complete Applied Radiation Safety-Part II to fulfill their requirement. Registration for part II will be open to enrollees 24 hours after completion of Radiation Safety Basics-Part I.

Waste Pickup/Drop Off

Hazardous waste includes chemical, radiological and biomedical waste. The Environmental Affairs Section is responsible for managing the disposal of all hazardous and otherwise regulated waste on campus. Generators of these wastes are responsible for the proper collection, handling, labeling and storage of these wastes in their work areas.

<http://www.yale.edu/ehs/wasteforms.htm>
203.432.6545

Amenities and Services

Yale West Campus offers many amenities and services to its occupants. These services span from Child Care to coordinating events in our facilities. Below is information about each of these services.

Child Care

Yale's newest child care center is located at 230 West Campus Drive and is open to staff, faculty, postdoc and student parents. The center, managed by Bright Horizons Family Solutions, is now enrolling children ages six weeks through five years. In addition, the center offers backup child care for infants through age 12. The center is open 7 a.m. -- 6 p.m. Monday -- Friday. For more information, contact Bright Horizons at Yale West Campus at 203.795.3564 or go to <http://centers.brighthouse.com/yalewestcampus/>

Note: (For additional information on child care for members of the Yale community, contact the WorkLife Program at 203.432.8069 or go to www.yale.edu/childcare)

Conference Facilities

The Conference Center, on the West Campus, is available for Yale-sponsored meetings, symposia, retreats, and conferences of all sizes up to 250 attendees.

For more information about hosting an event at West Campus, contact West Campus Event Coordinator Sharon Finkenauer at 203.737.4036 or sharon.finkenauer@yale.edu.

Visit the [Conference Center webpage](#) for the [Event Guide](#) and [Conference Center Request Form](#).

Dining & Catering

Yale West Campus Dining Open Daily Monday through Friday

BREAKFAST:

"A La Carte" breakfast items are available in the cafeteria from 8am to 11:00am, Monday through Friday. Specialty espresso drinks and smoothies are also available.

LUNCH:

Lunch is available from 11:30am to 2:00pm, Monday through Friday. There are three options available.

- * A hot entrée, salad, beverage and dessert .
- * A flatbread with a side of chips or vegetables.
- * A bread bowl or bowl of soup with a side of chips or vegetables.

DINNER:

Dinner is available Monday-Friday from 5pm-8pm. The menu will include chicken wings, chicken tenders, pork wings, tamales, mac & cheese, and lasagna rollups. A meat and a vegetarian Panini option will be available daily, along with a different composed salad. The same soup and flatbread options from lunch will also be available at dinner. The dinner price will be the same as lunch, \$5 for your dinner option (including a fountain soda). Protein options can be added to the composed salads for an additional \$1.50.

DINING PLAN :

West Campus Dining Plan \$5: Eli Bucks purchased through Yale Dining and placed on ID Card
Non-Meal Plan \$7

To purchase Eli Bucks, [click here](#). For Faculty with specialty dining cards (white cards) contact Mary Beth Laub at 203.432.0417 or see Donna Hall.

CATERING: Yale Dining can also cater your meetings or events up to 25 people. For more information contact [Donna Hall](#) at 203.432.3402. Yale Catering can provide food service for larger events. Contact [James Filtz](#) at 203.436.9586.

Fitness Center

The West Campus Fitness Center is a free service available to West Campus staff, students, their spouses and children. The Fitness Center is open for operation Sunday – Saturday 24/7.

Spouses and children (13 years and older) must be accompanied by a West Campus employee when using the facility. We are not permitted to grant facility or locker room access to a spouse or child Yale ID badge.

Please complete the [Fitness Center Enrollment form](#) for acceptance to the terms and conditions and for West Campus employees, please allow 24 hours for processing Yale ID badge access to enter the facility.

Designated space has been assigned for Yoga and other fitness courses in the new facility. A partnership has been established with Payne Whitney instructors to provide fitness classes (Yoga, Zumba, etc.) at the West Campus Fitness Center. A minimal processing fee is required per class, in addition to payment.

ITS – Client Support Services and Network Services

To arrange network connections, for problems with electronic credentials (NetID), or desktop support for your computer, please contact your Distributed Support Provider (DSP) or West Campus DSP is Keith Draghi. He can be reached at keith.draghi@yale.edu If he is unavailable, please contact the ITS Help Desk at 203.432. 9000

A/V- Audio Visual Support Services

For events and seminars held at Yale West Campus, Chris D’Addio offers support services that include aiding setup and breakdown of A/V equipment. He can be reached at chris.daddio@yale.edu.

Library Services

<http://www.library.yale.edu/for/westcampus.html>

Electronic resources

Databases, journals and books are readily available electronically through the Yale University Library. Access these through one of the Libraries listed below.

[Cushing/Whitney Medical Library](#)
[Center for Science and Social Information \(CSSSI\)](#)
[Robert B. Haas Family Arts Library](#)

Book Delivery Services

Print Book delivery is available from central campus libraries. Books should be delivered to West Campus within 2 business days or less.

After locating a book in our library online catalog, [Orbis](#), select: “Request Recall or Delivery”. Choose either “West Campus” or “Yale School of Nursing” (for YSN community only) as a delivery location.

Requestors will receive an email notification when the book arrives, or an explanation regarding the inability to fill the request. Responses to unfilled requests will provide information about other service options for acquiring the material needed.

To return borrowed items, books may be placed in any of the convenient library return drop boxes located on the West Campus. A dropbox is located outside of the Collection Studies Center, the Advanced Biosciences Center, and the Yale School of Nursing.

Remote Access

When away from Yale Campus, Library resources can be accessed on computers and mobile devices using Yale VPN. For more information, please visit <http://its.yale.edu/services/wifi-and-networks/vpn-campus-access>

For more complete information about the services and collections that the Yale Libraries offer please see below:

[Cushing/Whitney Medical Library](#)
[Center for Science and Social Information \(CSSSI\)](#)
[Robert B. Haas Family Arts Library](#)

Security

The campus has 24/7 security coverage based in The Collection Studies Center at 900 West Campus Drive. The main security phone number is 203.737.3111. All buildings have Yale key-card access. Security does frequent rounds to check all buildings. Cameras are in place and video monitoring is used on West Campus. The towns of West Haven and Orange provide first-responder service for medical, police, and fire emergencies, working closely with Yale police and security.

Employees can use three gates to access the campus: 100 West Campus Drive, 400 Morgan Lane, and 280 Heffernan Drive. An employee's key card must be activated to use these gates, which is done through the [Access Form](#). Contact West Campus Administration at westcampus.administration@yale.edu if you have any questions.

Shipping, Receiving, Courier Service & Campus Mail

Mail (Campus and USPS) - For US Mail, new units/departments moving out to West Campus should apply for a West Haven/Allingtown P.O. Box: contact Lynne Beauchemin at 203-764-9310. In addition, to setup a mailbox for yourself or your unit and arrange daily pickup/drop off of all mail, please contact Frank Ramos at 203.737.3024 or Fred Apuzzo at 203.737.3021.

Daily campus and USPS mail service is in place for all occupied buildings at West Campus and there is a daily run to Central Campus included in this service. Call Frank Ramos with specific questions. Sending campus mail to West Campus should be addressed as follows: Person's name, Department name, West Campus, Building number.

Packages - Shipping a package to West Campus (FedEx and UPS), please address it as following:

Yale University
Contact Name
Building Name and Suite/Office #
300 Heffernan Drive, West Haven, CT 06516

There is a receiving station in the Storage and Receiving Center for large packages and other shipments; please call Frank Ramos at 203.737.3024 or Fred Apuzzo at 203.737.3021 to insure proper delivery.

Courier Service - Courier Service between campuses is offered Monday to Friday. Pickups at all active West Campus buildings begin at 8:45am daily and include US mail, campus mail, FedEx/UPS, and research materials. The van heads to central campus by 9:15 am and returns to West Campus for drop-offs by 1pm daily.

For detail information on this or other support services, please call Frank Ramos at 203.737.3024 or Fred Apuzzo at 203.737.3021.

For **driving directions**, the physical address for MapQuest directions is 100 West Campus Drive, Orange CT 06477. If your GPS has not been updated, please use 137 Frontage Rd, Orange CT 06477.

See <http://www.yale.edu/westcampus/directions.html>.

Tours

General driving tours of the West Campus are offered through the Yale Visitor Center. For more information, please visit the Yale Visitor Center website at <http://www.yale.edu/visitor/>.

For VIP and Development tours please email West Campus Administration at westcampus.administration@yale.edu.

These special-request tours leave from the West Campus Visitor Center, 100 West Campus Drive, Orange, CT. Parking is available.

Video Conference Room – Conference Center

An IP (internet protocol) video conference system is now available for use in Room 204 of the Conference Center at West Campus. The system is configured to meet the varied needs of the Yale community. The system is user friendly and allows users to easily integrate a laptop computer (MAC or PC) into their meeting.

The video conference system at West Campus is self serve; there are easy to follow directions located in the room. A pretest is recommended.

For additional information about the services available contact Keith Draghi at 203.737.3169 or keith.draghi@yale.edu. In order to reserve the room, please contact Sharon Finkenauer at 203.737..4036 or sharon.finkenauer@yale.edu.

West Campus Urban Farm

The West Campus Urban Farm is another resource that West Campus offers to the Yale community and their families. The farm is sited next to the Campus' nature trails, toward the Southern end of Campus, and is designed to serve multiple functions.

There are weekly volunteer sessions when [Justin Freiberg](#) or a student farm manager will be present to lead the community through farm chores – everyone leaves with a share of the harvest after these sessions. Beyond this, the gates to the Farm are never locked – feel free to wander in to explore and to relax. To sign up for the [Farm's newsletter](#), where the times for weekly volunteering sessions are announced, please follow [this link](#).

In parallel, the Farm and its surrounding grounds also serve as sites for research and collaboration across Yale. If outdoors or landscape scale experimentation is of interest to you, please be in touch with Justin Freiberg about West Campus's ongoing efforts to use the Campus as a "Living Lab."

West Campus Greenhouse

The West Campus Greenhouse, located next to the Advanced Biosciences Center, can be utilized for research at West Campus. The greenhouse can be customized towards specific growing conditions. For access to the greenhouse or for questions regarding its use, please be in touch with [Justin Freiberg](#).

West Campus Sustainability

The West Campus Administration approaches sustainability as a core goal, in alignment with the rest of Yale University. We seek to create integrated policies and opportunities that balance the vitality of our ecosystem with the well-being of our community and the health of our economy. Some of the many opportunities you can take advantage of as a member of the West Campus community include: Green Workplace Certification for your office or work until and participation in existing Sustainability Action Plans.

Research Support Services

Yale West Campus supports a number of programs in support of research. Listed below are services available for researchers and essential contacts. **Christopher Incarvito**, Ph.D., is the Director of Research Operations and Technology and can be reached at 203.737.6673 or christopher.incarvito@yale.edu.

Environmental Health and Safety Representatives

Kim Heard– West Campus Safety Advisor

203.737.4139

kimberly.heard@yale.edu

<http://www.yale.edu/ehs/>

24 Hour Emergency:

Call 203.785.3555 with any true emergency and someone will be dispatched.

Support Services

Stephen Luzietti

Materials Assistant

203.737.3983

stephen.luzietti@yale.edu

Autoclave and Glasswashing

Autoclaves are available for walk-up use in ABC-001, ISTC-208, and MIC-014. Training classes are held on the first Friday of each month. Glasswashing facilities are available throughout the research buildings.

Service, for a fee, is available for the washing and sterilization of glass and plastic ware to all investigators at YWC. Services routinely available include washing, drying, baking, sterilization, and autoclaving of liquids.

Dry Ice

A limited amount of dry ice is available each week, free of charge, and can be delivered to your laboratory. Central pick-up locations are also available.

Nitrogen

Most research buildings are equipped with nitrogen gas in the laboratories. Please contact us for activation or additional service. Liquid nitrogen must be ordered through Sciquest. Please contact us for more details.

Cold Rooms

Walk-in cold rooms are available throughout the research complex. Please contact us regarding access and use of these facilities.

Bottled Gases

Bottled gases are ordered through Sciquest and delivered directly to your laboratory. A limited amount of regulators and tank restraints are available.

For other general lab operations and issues for those above please contact Stephen Luzietti at stephen.luzietti@yale.edu.

Inventory

A process has been established to allow researchers to browse a current inventory list, revised every month, of the glassware available at West Campus. Details will be emailed to Faculty and administrative assistants monthly. Requests for glassware must be made via email to westcampus.inventory@yale.edu.

West Campus Resource Center

Researchers will enjoy convenient access to frequently purchased lab supplies and additional support services from one location. Orders placed via SciQuest may benefit from same day delivery or pickup from the Resource Center. The Resource Center serves as the hub for an expansion of Yale Environmental Health & Safety's efforts to implement a University-wide chemical inventory and tracking system. Expect to see an enhancement to package delivery within the research complex and other useful services.

Questions can be directed to wrcr@yale.edu.

Research-Purchasing Collaborative

A representative from Yale Purchasing is on site to assist with purchases of lab reagents, consumables, and equipment.

Fran Consiglio
Strategic Sourcing Manager
203.737.3261
frances.consiglio@yale.edu

Stockroom Deliveries

You can order research materials from the Kline Biology Tower and the Yale Medical School. Stockrooms on central campus for delivery within 48 hours. Fax your order into: 203-432-6906 or place your order through SciQuest by logging on at <http://www.yale.edu/procurement/eprocurement/>.

For detailed information on ordering materials, call Tracy D'Addio at 203-432-9242

Roche On-Demand Inventory Resource

For your convenience Roche has provided West Campus with an on-demand inventory of commonly purchased items. The resource (freezer) is located in the basement of the Integrated Science & Technology Center (B-24). You can order products from this freezer through SciQuest.

Waste Management

Biological and Chemical waste as well as supply waste are processed through Environmental Health and Safety. The link below contains the forms needed to process these materials.

<http://ehs.yale.edu/waste>

YARC

Contact YARC to obtain housing for vertebrate animals, proximity cards to animal housing, keys, veterinary services, training, and order animals. You will not be allowed to order, house, or use animals without IACUC approval.

IACUC@yale.edu
203.785.5992
University Hotline: 877.360.9253

Parking and Transportation

West Campus offers free parking and transportation to West Campus from the Medical School and Science Hill.

Parking

Access by car to West Campus parking will be through use of Yale ID/Proxy card, with approval. Business managers coordinating new hires or moves to West Campus, should contact West Campus Administration at westcampus.administration@yale.edu to insure gate access.

For More Parking Information:

www.yale.edu/transportationoptions/parking/parking-facstaff.html or call the Parking Office 203.432.9790.

Transportation/Shuttle/Other

The Yale University Shuttle provides transportation for the Yale community between the West Campus and the Central and Medical School campuses. The Green line runs Monday through Friday and travels directly between the West Campus and Science Hill, Lot 22. The Purple line runs 7 days per week and travels directly between the West Campus and the Medical School and also to Union Station. After 11:30am passengers must request to be taken to and from the train station.

[Click here for printable shuttle schedule.](#)

First Transit Dispatch: 203.281.5470

Security Dispatch (After 10:00 pm): 203.432.6330

West Campus Security (24 Hours): 203.737.3111

Other Transportation Options

- **Metro Taxi: 203.777.7777**
- **Hys Limo, West Haven, CT: 203.934.6331**
- **Yale TR&S Chauffeur Service: 203.436.4581**

Yale Car Share Program

The University Car Share pilot program at West Campus is the first of its kind for the Yale community. The pilot program at West Campus allows West Campus faculty, students, or staff to reserve a fleet car for any business, academic, departmental or organizational activity which includes local meetings or conferences between campuses. The West Campus fleet consists of two vehicles, (1) seven passenger 2012 Chevrolet Traverse and (1) five passenger 2012 Chevrolet Equinox.

In order to reserve a vehicle, all drivers must complete the [Driver Safety Awareness Training](#) and are encouraged to view the [Online Training Demonstration](#). For questions or feedback regarding the Car Share Pilot Program at West Campus, please contact the [West Campus Administration](#) or [view the Yale Car Share Program brochure](#).

Campus Map

